

# Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

## Meeting Minutes – April 11, 2022

### Call to Order:

The Meridian Rural Fire Protection District meeting for April 11, 2022, was called to order at 4:00 p.m. by Commissioner Shannon. Roll call was taken.

Attendees: Commissioner Randy Howell, Commissioner Derrick Shannon, Fire Chief Kris Blume, Deputy Chief Charlie Butterfield, Bill Nary-City Attorney, Attorney John Fitzgerald, and Todd Lavoie-City CFO.

### Approval of the Agenda:

Motion was made and seconded to approve the meeting agenda as presented. Motion approved.

### Approval of the minutes:

Motion was made and seconded to approve the minutes from the March 14, 2022, MRFPD meeting. Motion approved.

### Treasurer's Report:

- Approve and pay bills as follows:
  - ✓ Check #5419, Christie Boucher, \$500.00, Judy Gerhart's Retirement, Inv. #4-2022
  - ✓ Check #5420, City of Meridian, \$92,791.94, January 2022 A, B, & C Budgets, Inv. #2879
  - ✓ Check #5421, Fire Code Consultants Northwest, \$278.95, Inspection Fees, Inv. #MAR\_2022
  - ✓ Check #5422, John O. Fitzgerald, II, PC, \$1295.24, General Legal services for March 2022, Inv. #2022-04
  - ✓ Check #5423, Zwygart John & Associates, \$5450.00, FY2021 Audit Expense, Inv. #5423

Motion was made and seconded to approve and pay checks numbered 5419 and 5423 as presented. Motion approved.

- Current net cash position is currently \$5,440,271.04.
- US Bank Statements for February 2022 was presented for reconciliation and review
- LGIP Statement for March 2022 was presented for reconciliation and review
- Ada County Weed Control was contacted regarding the lots on Watertower. They will be scheduled to be sprayed. Div. Chief Winkler was notified, was to speak with the City of Meridian's Park's Department to be sure that someone else was not ordered out there.

### Old Business:

1. Continued discussion on the asset transition plan between the Rural Fire District and the City of Meridian. Training tower was added to report presented by Todd Lavoie. It needs to be determined if valuation is to be done, how it is to be done, and what would be done with the information or outcome of the valuation. Because we are two governmental entities there doesn't necessarily need to be fair market appraisals on assets. We are free to agree to what we would like as long as we are not infringing on future councils or

# Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

## Meeting Minutes – April 11, 2022

authority, and it is fair to the tax payers. The desired outcome of valuation of the assets needs to be determined. Is it the desire that the City purchases the assets from the district, or is it for future budgetary impacts? The discussion moved into the fire district itself, and the shrinking of the district. Commissioner Howell thought it would be a good idea to put together a plan for the future to allow for fiscal planning on behalf of the City, and discussions with Planning on the anticipation or future of growth and annexation of the Rural District should be had. Attorney Fitzgerald advised that the monetary coverage of the new station staffing should be taken into consideration when assets are transitioned. Attorney Fitzgerald proposes that the document of the list of assets become a resolution that is adopted by the commissioners and the City.

### **New Business:**

1. Decision to move the budget hearing to August 22<sup>nd</sup> was agreed upon. This allows the City to finalize their budget, and then allows the District to align its budgetary numbers. Motion was made to move the regularly scheduled meeting from August 8<sup>th</sup> to the budget hearing on August 22<sup>nd</sup> and seconded.
2. Notary for the District. Judy Gerhart, who retired, was a notary for the district. Bill Nary indicated that the City manages the notaries and fees associated. The use of a notary in the district is few and far between, and there are a good number of notaries in the City, so it was determined to not be a necessity for the Rural to have one. No agreement between the Rural and City is needed, and the Rural can utilize other notaries in the City for situations in which a notarized signature is required.

Motion was made and seconded to adjourn the April 11, 2022, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:45 p.m.